

Pelagica Usage Log

To be completed for each boat trip

Master:	Account:	Date:
Purpose:		
Launch Site:		
Destination:		

Preparation – Before you go

Risk Assessment	<input type="checkbox"/>	Master fit to drive	<input type="checkbox"/>	Food and water for all	<input type="checkbox"/>
Fieldwork Notification	<input type="checkbox"/>	Inducted	<input type="checkbox"/>	Appropriate clothing	<input type="checkbox"/>
Call-back Procedure	<input type="checkbox"/>	Licensed	<input type="checkbox"/>	Charts / map	<input type="checkbox"/>

Weather Forecast: Obtained at Date: _____ Time: _____

Wind Speed	Sea State	Visibility
Speed:	Height:	Distance:
Direction:	Direction:	

Is the weather suitable?

Open waters - wind <16 kn and average wave height < 2 m	<input type="checkbox"/> Yes – OK	<input type="checkbox"/> No ⇒ Abort
Smooth waters – local wind and water conditions safe?	<input type="checkbox"/> Yes – OK	<input type="checkbox"/> No ⇒ Abort
Is there a wind or thunderstorm warning?	<input type="checkbox"/> No	<input type="checkbox"/> Yes – Monitor and abort if necessary

Pre – Departure – At the boat ramp

Engine Hours	Port:	Stbrd:	Marine Radio	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Fuel Level			Phone with signal	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Departure Time			EPIRB	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Pre-Trip Briefing	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Logged on with Marine Rescue	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Note: Emergency Communication – You must have at least one form of communication

On the water – While you're out

Did you perform any drills?

Anchor deployment	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Fire	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Person over board	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Prepare to abandon ship	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Radio operations	<input type="checkbox"/> Yes	<input type="checkbox"/> No			

Return – When you get back to the boat ramp

Logged off with Marine Rescue	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	
Engine Hours	Port:	Starboard:	GPS Trip total (nm):

Special Personnel (Names)

Return this completed form to the Marine Fieldwork Manager

Daily Maintenance Log

To be completed daily before vessel use and returned to the Marine Fieldwork Manager after use

Item	Part	Check	Tick or comment
Engine			
	Tilt	Check operational	
	Fuel filter	Check for water	
Steering			
	Function	Check proper operation	
Electrical			
	Lights	Check all lights function	
	Radio & GPS	Check function	
	Instruments	Check function	
Hull			
	Hull	Check for damage	
	Bung	Check all bungs are present and fit correctly	
Collar			
	Collar	Check pressure and for damage	
Mooring			
	Lines	Check mooring lines present	
Anchoring			
	Anchor	Check anchor is present, useable and suitable for task	
	Chain and Rope	Check present and ready to use (not tangled)	
	Sampson Post	Check the pin is in place	
Trailer			
	Lights	Check working	
	Bearings	Check for heating while driving	
	Safety Chain	Check fitted correctly	
	Stern tie downs	Check fitted correctly and condition	
Safety Equipment			
	EPIRB	Check present	
	Fire extinguisher	Check present	
	Lifejacktes	Check present (at least 1 per person)	
	Flares	Check present (3 parachute, 2 red, 1 orange)	
	Horn	Check present	
	Torches	Check present and working	
	First aid kit	Check present	
	Compass	Check present	
	V sheet	Check present	
	Tool kit	Check present	
	Bucket	Check present	
	Paddles	Check present	
	Boat hook	Check present	
	Sea Anchor	Check present	
	Life ring	Check present	

I have inspected Pelagica and found that the items above are in good working order and the vessel is safe
Or

I have inspected Pelagica and maintenance is required. I've completed a Vessel Maintenance Request form – **DO NOT USE VESSEL**

Name:	Signed:	Date
-------	---------	------